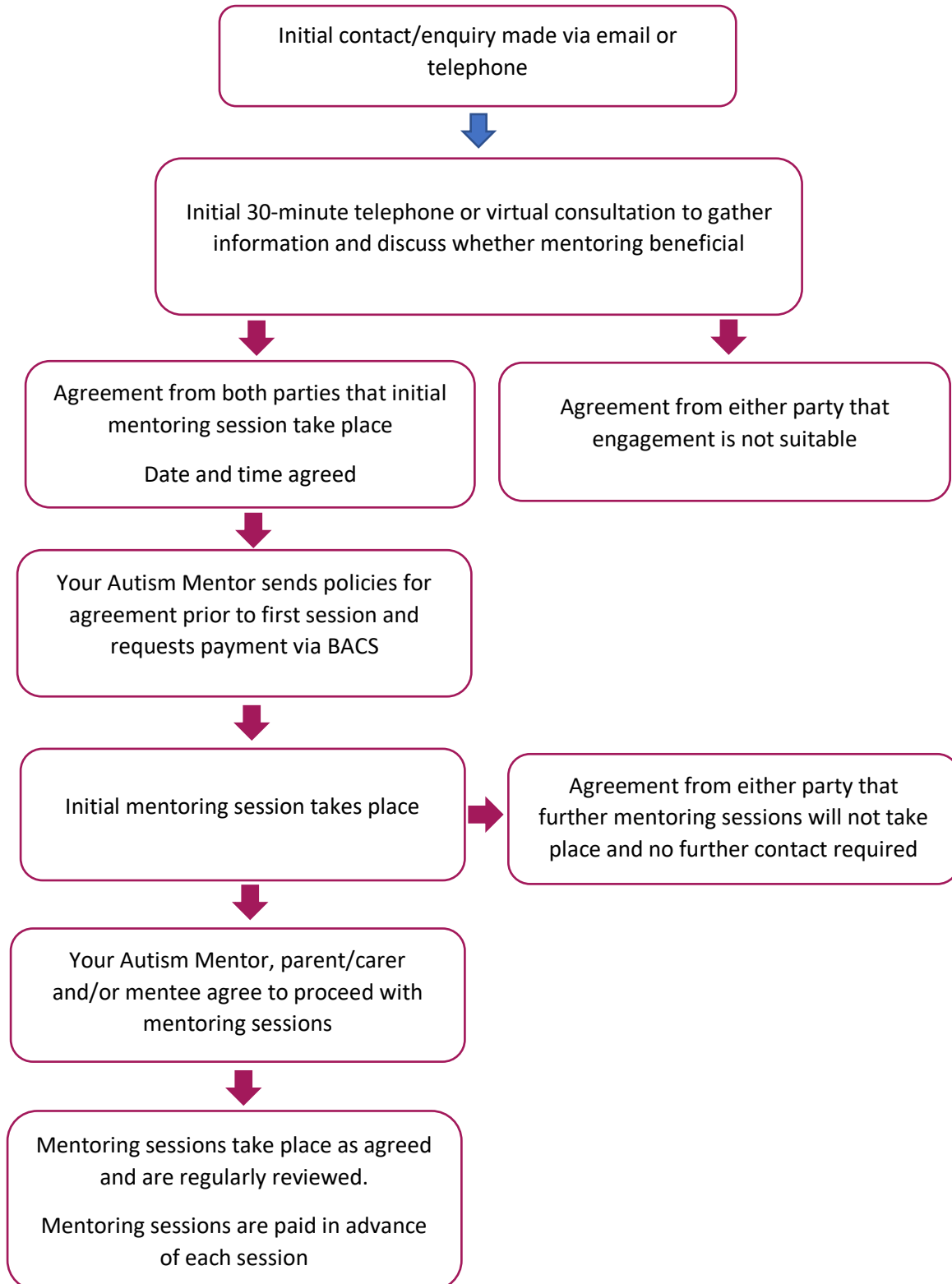


## Engagement Policy

July 2021

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### **Other Information:**

- A suitable space is required for confidential mentoring sessions to take place, with adequate seating/working area
- The first mentoring session outlines the boundaries of the mentoring relationship which is confidential unless safeguarding issues are raised (see Safeguarding policy). These boundaries are re-iterated at each subsequent session
- Your Autism Mentor can be contacted outside of mentoring sessions via telephone or email and will respond within 48 hours unless on leave or during holiday periods
- Your Autism Mentor operates a 'lone working' arrangement whereby their location is tracked
- Your Autism Mentor requests 24 hours' notice of cancellation to not incur full charge of the session
- After the first mentoring session, subsequent sessions will be booked in blocks of 10 and invoiced in advance. This can be paid individually prior to each session or in one block payment. Should it subsequently be decided that mentoring sessions will not continue, money remaining for outstanding sessions will be refunded to mentee/parent/carer

### **Covid Restrictions**

Your Autism Mentor will follow government guidelines in relation to Covid 19 restrictions and requests mutual co-operation from parents/carers/mentees.

Updated 16/07/2021